**Schedule of Payments and Bank Balances**

**28th May 2021**

**For Authorisation, need signing off at bank**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Invoice Details** | **Amount**  **(Inc VAT)** | **Auth 1** | **Auth 2** |
| 23/4/2021 | Phillips Print Newsletters | £300.00 |  |  |
| 6/5/2021 | W J McL. Marshall – Internal Audit 2020/21 | £110.00 |  |  |
| 11/5/2021 | GM Outdoor Services – Grass Cutting | £315.00 |  |  |
| 21/5/2021 | Community Impact Bucks (ACRE) | £60.00 |  |  |
| 28/5/2021 | Mr A Gibbs – Village Maintenance | £163.00 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Clerks Renumeration and Expenses**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 28/5/2021 | Wages May 2021 | £634.72 |  |  |
| 28/5/2021 | Working from home allowance | £20.00 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **31/4/2021** | **Total** | **£654.72** |  |  |

**Visa Payment Made – for cross checking with bank statement**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Invoice Details** | **Amount**  **(Inc VAT)** | **Auth 1** | **Auth 2** |
| 6/5/2021 | Amazon – A4 Lever Arch Folders | £7.95 |  |  |
| 6/5/2021 | Jacksons Fencing – Gate post for Playing Field | £126.60 |  |  |

**Quotations to be Agreed (Ex VAT)**

| **Date** | **Quotation Details** | **Amount**  **(Ex VAT)** | **Auth 1** | **Auth 2** |
| --- | --- | --- | --- | --- |
|  | None |  |  |  |

**Bank Balances**

|  |  |  |
| --- | --- | --- |
|  | **Treasurers Account (Current)** | **Business Bank Instant (Savings)** |
| **Opening Balance 01/05/2021** | **£37,931.81** | ***£17,511.65*** |
| **Paid in May 2021** | £17,287.00 | £9,921.14 |
| **Paid out May 2021** | £14,339.75 | £4,496.00 |
| **Closing Balance 27/05/2021** | **£40,879.06** | ***£22,936.79*** |

|  |  |  |
| --- | --- | --- |
| **Reserves/Earmarked Funds** | Playground/Playing Field | £8,010.63 |
|  | Elections | £5,000.00 |
|  | Interest | £5.16 |
|  | Neighbourhood Plan Grant 2020/21 | £9,921.00 |
| **Total Reserves 27/052021** |  | ***£22,936.79*** |

**Income/Expenditure Treasurers Account**

|  |  |  |
| --- | --- | --- |
| 06 May 2021 | Neighbourhood Plan Refund to Current Account for repayment to Groundwork UK. | -£4,496.00 |
| 09 May 2021 | Interest | £0.14 |
| 28 May 2021 | Neighbourhood Plan Grant 2021 from Groundwork UK. | £9,921.00 |
|  |  |  |
| **Total for May 2021** |  | **£5,425.14** |

**2021/22 Direct Debit Payments**

|  |  |
| --- | --- |
| **Octopus Energy – Electric Playing Fields** | **Monthly** |
| **Opus Energy – Gas Cricket Pavilion** | **Monthly** |
| **Opus Energy Gas Scout Hut** | **Monthly** |
| **SSE Street Lighting** | **Monthly** |
| **Anglian Water Playing Field** | **Quarterly** |
| **ICO** | **Annually** |